

**Save time! Choose to *FASTPASS*  
your appointment on  
[www.PCSmyPOV.com](http://www.PCSmyPOV.com).**

1. Enter your information and upload **ALL** required documents (certain destinations may require more documentation).
2. The VPC will review, communicate via email if any additional information is needed, and approve once everything is in order.
3. Once approved - Show up to your appointment and ship your POV!

**An approved *FASTPASS* appointment can potentially reduce your processing time.**

**WHO IS ELIGIBLE TO SHIP?**

You are eligible if you are a Department of Defense or Department of State Member or DOD employee undergoing a PCS, either to or from OCONUS provided

- Your host country allows import of your POV and meets all basic host country requirements - see the PPCIG
- Your orders do not otherwise restrict shipment or storage

**VEHICLE RECALLS**

IAW DTR K3 (Section O 1a) **PRIOR** to turn in, customers are responsible for ensuring their vehicle **DOES NOT** have an unresolved "Recall Notice. **Customers MUST provide documented proof that there are NO OPEN RECALLS before the vehicle will be accepted for shipment.** If the recall cannot be corrected due to a lack of parts from the Manufacturer or due to a lack of mechanical ability in the geographical area, customers should contact their servicing VPC for assistance on how to ship their vehicle. Visit <https://www.nhtsa.gov/recalls> and print the **documented proof** from the SAFERCAR webpage showing the status of recalls for the vehicle you are wanting to ship.

**We have an App for That!**

The PCSmyPOV Mobile app allows you to track your vehicle from the convenience of your mobile phone and provides you with pick-up information, including a link to view your pick-up location and the phone number of the VPC.



**K-3: Shipping Your POV**

[https://www.ustranscom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_3.pdf](https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf)

**K-4: Storing Your POV**

[https://www.ustranscom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_4.pdf](https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf)

**PPCIG: Personal Property  
Consignment Instruction Guide**

<https://www.ustranscom.mil/dp3/pdfs.cfm>

**IAL VPC Location &  
Specific Requirements**

<https://www.pcsmypov.com/locations>

**IAL WEBSITE  
Detailed Information & Links**

[www.PCSmyPOV.com](http://www.PCSmyPOV.com)

**CUSTOMER SERVICE**

[customerservice@ialpov.us](mailto:customerservice@ialpov.us)



**GLOBAL PRIVATELY OWNED  
VEHICLE CONTRACT**

**SHIPPING/STORING  
YOUR POV**



*Thank you for your service!*

## PURPOSE

This pamphlet provides the Service Member as well as TMOs, JPPSOs, and PPSOs with the basic information to ship / store a POV via USTRANSCOM's Global Privately Owned Vehicle Contract.

## DOCUMENTATION REQUIRED:

- ⇒ Complete set of orders with all amendments
- ⇒ One of the proof of ownership documents listed below:
  - ⇒ Current vehicle registration;
  - ⇒ A legible copy of your vehicle title (front and back); OR if your title is electronic, a copy of the title as presented electronically;
  - ⇒ Bill of sale if vehicle was purchased within 90 days;
  - ⇒ Written approval from the vehicle leasing or lienholder company authorizing export when a lease or recorded lien exists in the U.S.
- ⇒ Contact information for you and an emergency contact
- ⇒ If owner not turning in - a **Power of Attorney** or **Notarized Letter** stating the representative is authorized to act on your behalf.
- ⇒ **STORAGE:** If you are restricted from Shipment you may be eligible to store your POV. You must provide all required documentation **PLUS** a Storage Letter of Authorization from your Installation Transportation Office (ITO).

### **Department of State Members shipping to embassy, consulate, or mission require:**

- ⇒ **Title**, or copy of title from bank, if not owned (Front and back)
- ⇒ **Passport** – Valid with photo & data page

## VEHICLE PREPARATION

**Prior to turn-in of your POV at Origin, the POV will be pre-inspected and must meet these basic requirements:**

- ⇒ Be in **safe and operable condition**
- ⇒ **Recalls:** See specific information inside this pamphlet
- ⇒ **Fuel Level** – ¼ tank of gas or less
- ⇒ **Brakes**—standard and parking **MUST** be 100% operational
- ⇒ **USDA required cleaning** – the POV must be free of all dirt, soil, plant life, food particles, bugs and/or other agricultural hazards. This inspection is conducted on the interior including under all seats and seat rails, exterior, trunk area, wheels / wheel wells, undercarriage, engine-compartment, radiator, windshield housing area, door jams, storage compartments,
- ⇒ **Windshield** – No major cracks or chips that may affect safe visual operation or that may result in additional damage to vehicle.
- ⇒ **Leaks** – No leaks
- ⇒ **Locking Lug nuts** – provide wheel lock key if equipped
- ⇒ **Keys** - Complete set of keys for all lockable compartments in the vehicle. No valet keys accepted.
- ⇒ Disable all non-factory alarms

### **Top reasons for turn-in delays at VPCs**

- Too much fuel
- Vehicle not clean per standards
- Documentation not complete
- Late for appointment
- Recall not corrected
- Personal Property Consignment Instruction Guide (PPCIG) requirements not checked



## Your POV MUST have both an EPA and DOT sticker affixed to the POV

The **EPA (Environmental Protection Agency) STICKER** should be clearly visible in the engine area. It is usually white with the word "CATALYST" or "Vehicle Emission Control" information

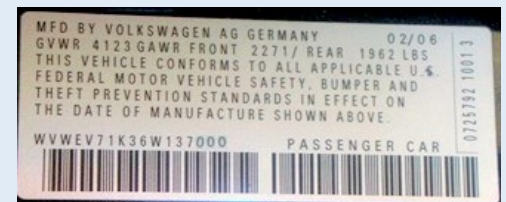
### Sample



**If your POV is missing the EPA sticker, a letter from the EPA is required at time of shipment verifying that the POV complies with applicable US requirements**

The **DOT (Department of Transportation) STICKER** should be clearly visible in the doorjamb area. It is usually white with the Vehicle Identification Number (VIN) and the month / year of manufacture listed on the bottom.

### Sample



**If your POV is missing the DOT sticker, a CARFAX report along with the title copy or copy of an expired stateide registration will suffice.**